

**Welcome to**  
**The Central Library**  
**of Rochester & Monroe County**



Rundel Memorial Building



Bausch & Lomb Public Library Building

**115 South Avenue**  
**Rochester, New York 14604-1896**

<b>Division Name</b>	<b>Resources &amp; Topics Also Include:</b>	<b>Bausch &amp; Lomb Public Library Building</b>	<b>Rundel Memorial Building</b>
Arts • Music • Recreation	Architecture; Costuming; Crafts; Dance; Framed Prints; Landscaping; Music Collection; Photography; Sports & Games	2 <sup>nd</sup> Floor	
Business • Government	Consumer Product Info.; Law; Local, Federal & State Legislation; Politics; Stock Market Resources; Tax Forms (current & retrospective)	4 <sup>th</sup> Floor	
Children's Center	Cassettes, CDs & Albums; Children's Literature; Magazines; Work with Children Collection (includes Storytelling)	2 <sup>nd</sup> Floor	
History • Travel	Atlases, Maps & Gazetteers; Foreign Relations; Geography; Military Science; Name Etymology; Travel Brochures & Slides	3 <sup>rd</sup> Floor	
Information Center	Directories of Associations, Clubs & Human Services; General Periodicals; Telephone Directories (including out-of-town)	1 <sup>st</sup> Floor	
Literature • Philosophy • Religion	Adult & Young Adult Fiction; Books in 8 Languages; Foreign Languages; Large Print Books; GED; Literacy Center		1 <sup>st</sup> Floor
Local History • Genealogy	Cemetery Records; Census (NY State 1855 - 1925; U.S. 1800 - 1920); Index to local newspapers (1818 - 1903); News Clippings (1940 - Present)		2 <sup>nd</sup> Floor
Sciences • Technology Health	Carpentry; Cassettes & CDs on Sound Effects & Self-Help; Cookbooks; Databases (including MedLine & InfoTrac); Gardening; Repair; Shop Manuals	3 <sup>rd</sup> Floor	
Social Sciences • Job Information Center Grants Information Center	Etiquette; Folklore; Gender, Racial & Sexuality Issues; Substance Abuse; Suicide; Weddings Job Info. Center includes Civil Service Exams; Resume Preparation Resources; College Catalogs; Financial Aid Forms & Information	4 <sup>th</sup> Floor	
Videos • Films • Public Computer Center	A-V Equipment for Rent; Documentaries; 16 mm Film Collection; Computers with software for personal & office applications (No Internet)		1 <sup>st</sup> Floor

## **Retrieval Rooms**

Photocopiers; microfilm; microfiche readers & printers are found here. You may also request delivery of materials from other areas of the library. Retrieval rooms are located on floors 1 - 4 in the Bausch & Lomb Public Library Building & on the first floor of the Rundel Memorial Building.

## **LIBRA SEN\$E Debit Card**

Required for use in printing from public computers and most photocopiers, LIBRA SEN\$E cards are available for purchase from automatic machines located throughout the facility. The debit cards may be reused; additional value may be purchased from the machines or Circulation Desks. Please ask staff in the Retrieval Rooms for more information.

## **Computers**

Computers for use by the public with access to LIBRA (Library Information Bridge for the Rochester Area) as well as the Internet are located on each public floor of both buildings. Computers with other software applications including word processing and spreadsheet are located in the Computer Center, on the first floor of the Rundel Memorial Building.

## **SUNY Student Resource Center**

A partnership among Monroe Community College; SUNY College at Brockport; Empire State College; and the Library, the SUNY Student Resource Center provides services and materials intended primarily for use by SUNY students. Located on the Link Level of the Bausch & Lomb Public Library Building.

## **Library Store**

Offering both used and new books as well as gift items for children & adults, proceeds from Library Store sales help support the Central Library. Donations of used books are happily accepted - please call 428-8181 for information.

## **Café**

The Riverside Café offers snacks, beverages and light meals. Located on the first floor of the Rundel Memorial Building, the café is open seasonal hours.

## **“Secret Room” - Children’s Center**

Site of special programming for children, the Secret Room also features the George W. Cooper Doll Collection, an extensive array of dolls from around the world. Donated by children beginning in 1940, the tradition started with a gift from students at Theodore Roosevelt School #43.

## **Dorris Carlson Reading Garden**

Located on the east side of the Bausch & Lomb Public Library Building, the Reading Garden is accessible from within the library and open during regular library hours. With a variety of seasonal plantings and a gazebo, the Garden features chairs and benches for reading pleasure.

## **Training Classes**

A variety of free classes for the public on topics including LIBRA and the Internet are offered from time to time. For more information on current offerings, please call 428-7300.

## **Job Information Center**

Housed in the Social Sciences Division, on the fourth floor of the Bausch & Lomb Public Library Building, this collection includes employment listings; information on Civil Service exams; and resume preparation. Resources including college catalogs; financial aid forms and information; and career exploration are also located in this area.

## **Gallery - Link Level**

The gallery features rotating displays of art including works by local artists, traveling exhibits & selections from the Library's permanent collection. The "Donor Wall" is also in the Link, and recognizes those who have contributed gifts to the library's capital campaign.

## **Meeting Rooms**

Space is available for meetings, special events and other activities for use by individuals and groups. For more information, please call 428-8324.

## **Friends of the Rochester Public Library**

A not-for-profit organization of people who love libraries, the Friends sponsor many programs each year to encourage interest in reading and the library, including Books Sandwiched-In. Friends to Friends mini-grants promote reading and foster the use of library services by children. For information on membership or a schedule of events, please call 428-8350.

## **Rundel Library Foundation**

A not-for-profit charity that provides fund raising, public relations and marketing support to the Central Library. The Foundation complements regular government appropriations to the Library by raising funds from private and government sources for the annual purchase of books and materials as well as for special projects including capital improvements. For more information, call 428-8322.

## Hours

Monday	9:00 a.m. - 9:00 p.m.
Tuesday	9:00 a.m. - 6:00 p.m.
Wednesday	9:00 a.m. - 6:00 p.m.
Thursday	9:00 a.m. - 9:00 p.m.
Friday	9:00 a.m. - 6:00 p.m.
Saturday	9:00 a.m. - 5:00 p.m. (Closed in summer)
Sunday	1:00 p.m. - 5:00 p.m. (October - May)

Please call 428-8440 for information on holiday closings.

## Library Cards

Library card applications are available at the Circulation Desk in the Bausch & Lomb Public Library Building, and the Rundel Memorial Building, 1st floor. One form of identification with your current residence; or two forms of identification that together establish your identity and residence are required.

Applications for children in Kindergarten through 6<sup>th</sup> grade are available in the Children's Center (2<sup>nd</sup> floor of the Bausch & Lomb Public Library Building).

## Loan Periods

For most materials, the loan period is three weeks. Exceptions include Videos, which are loaned for one week; and Framed Prints, loaned for eight weeks. Most materials are renewable, providing no one else has placed a "hold" on the item. Videos are not renewable. You may renew items in person with your library card at the Circulation Desks, or by telephone. Please have your library card number handy when you call the Circulation Department at 428-8180.

## Overdue Fines

Adult materials:	20¢ per day past due date	(Hardcover maximum \$6.00 per item) (Paperback maximum \$4.00 per item)
Children's materials:	10¢ per day past due date	(Maximum \$2.00 per item)
Videos:	\$1.00 per day	(Maximum \$20.00)

## Telephone Numbers

Arts • Music • Recreation .....	428-8140
Business • Government .....	428-8130
Café .....	428-8300
Children's Center .....	428-8150
Circulation .....	428-8180
City Historian .....	428-8095
Computer Center (Public) .....	428-8361
County Historian .....	428-8352
Extension / Outreach ( Alcance)/ Bookmobile .....	28-8310
Fax Information Menu .....	428-8490
History • Travel .....	428-8190
History (Local ) • Genealogy .....	428-8370
Information Center .....	428-7300
TDD .....	428-8023
LIBRA Modem Access .....	428-7777
LIBRA Modem Assistance .....	428-8050
Library Cards / Overdue Fines .....	428-8010
Library Hours .....	428-8440
Library Store .....	428-8181
Literature • Philosophy • Religion .....	428-8380
Sciences • Technology • Health .....	428-8110
Social Sciences • Job Information Center	
Grants Information Center .....	428-8120
SUNY Student Resource Center .....	428-8170
Videos • Films .....	428-8360
Administrative Offices .....	428-8000

**Web page address: [www.rochester.lib.ny.us](http://www.rochester.lib.ny.us)**